

THE ASIATIC SOCIETY

Founded in 1784

(An Institution of National Importance declared by an Act of Parliament)

&

(An Autonomous Organization under Ministry of Culture, Government of India)

1, Park Street, Kolkata – 700 016, Phone: 2229-0779 & 2249-7251



Ref. No.: TASK/2026-27/LTE/008

Date: 29.09.2026

TENDER NOTICE

[Limited Tender Enquiry]

Sub: Upgradation of parts and components of the existing Water Treatment Plants installed at the New Building, rooftop of The Asiatic society, Kolkata at 1, Park Street.

The Asiatic Society, Kolkata invites sealed tenders from its civil empanelled contractors and other eligible agencies for Upgradation of parts and components of the existing Water Treatment Plants installed at the New Building, rooftop of the Asiatic society, Kolkata at 1, Park Street. The scope of work with preliminary estimate of the work to be executed and other terms and conditions relating to the tender are contained in Tender Document.

2. The Tender Notice along with Tender document will be available on the website of The Asiatic Society, Kolkata.
3. This notice is being published for participation of our civil empanelled vendor and an open invitation for other eligible agency to quote in this Limited Tender.
4. The tender documents are to be submitted in sealed cover, complete in all respects along with all necessary enclosures to The Administrator, The Asiatic Society, 1 Park Street, Kolkata-700016 latest by 07.10.2026 within 01:00 pm.
5. The Asiatic Society, Kolkata reserves the right to amend/cancel any of the terms and conditions in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason.

Sd/-

Administrative Officer
The Asiatic Society, Kolkata

The Asiatic Society, Kolkata

LIMITED TENDER FORM

Firm's Reference		Date		
Firm Registration No. (if any)		PAN (attach photocopy)		
GST No.		LIMITED TENDER FORM	Address:	
Phone				
Fax				
Email				
M/s:		Enquiry No. and Date		
		Date of Tender Opening		
		<i>The tender will be opened at 05:00 pm on 07.10.2026 at the address mentioned above.</i>		
Please submit on or before 07.10.2026 of 01:00 pm your quotation for the following work, in accordance with the terms and conditions printed overleaf, in a sealed cover, marked on top with – Enquiry No; Date of Tender Opening.				
Tender Schedule: All Rates in Figures and in Words in Rupees				
Sr. No	Description and Specification	Total value of the work	% of Higher/lower/at par	Total Value (Rs)
	The specification/estimate of the work is attached as Annexure-B	Rs 93,200/-		
Work completion Schedule: Within 10 days from the date of Work Order.				
The specification of the work is attached as Annexure B.				
Sign and Seal of the Bidder				
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I/we engage to the execute the works in your office and comply the following:

- 1) Tender schedule and technical specification indicated.
- 2) Item/tender specific conditions for this tender.
- 3) Terms and conditions as printed in Annexure A.
- 4) General conditions of contract signed by me at the time of contractor empanelment.
- 5) This offer is valid for 90 (ninety) days from the date of opening of the tender.
- 6) That we have not been debarred by any Government/Undertaking.
- 7) That the rates quoted are not higher than the rates quoted for same work executed in any Government/Undertaking.
- 8) That the bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

<i>Signature and seal Place & Date</i>		<i>Name of Authorized Signatory :</i>	
Address :		Tel. No./Fax. No/ Mobile No./ Email Id:	

Terms and Conditions of Limited Tender

1. The quotation must be in the form furnished by Executing Entity and should be free from corrections /erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered. Quotation written in pencil will not be considered.
2. Quotation will be opened on due date at 01.00 pm at the indicated venue in presence of the tenderers or their representatives who may wish to be present.
3. All executions are subject to inspection and approval before acceptance.
4. The prices quoted should be firm till the execution of the works is completed. Price quoted should be including all taxes and duties and valid for a minimum period of three (3) months from the opening the date of the quotations.
5. Payment in terms of 90% of the value of the Work Order will be made only within 30 days on completion of the work and submission of final GST Invoice in duplicate along with handing over and taking over note and satisfactory completion certificate received from the Maintenance Section of the Asiatic Society. The Income Tax and other statutory deductions, as applicable will be deducted from each payment. No request for advance payment will at all be entertained.
6. 10% of the value of work will be deducted as security deposit from the final bill and will be released after Six (6) months from the date of handing over and taking over of the executed work. No interest will be admissible for the security deposit.
7. In case quotation of a tenderer is accepted and work order is placed on it, the work against the order should be executed within the period stipulated in the order. The Society reserves the right to recover any loss sustained due to delayed execution of the work by way of penalty. Failure to execute the work within the stipulated period shall entitle the Society for the imposition of penalty without assigning any reasons @ 1/2% (half percent) of the total value of the work covered in order as penalty per day subject to a maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground before expiry of execution period.
8. Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Kolkata only.

➤ **Scope of Work**

The selected agency shall be responsible for providing the following services:

- Inspection and assessment of the existing Water Treatment Plant and associated components.
- Upgradation of filter media of the Iron Removal Plant and other filtration units, wherever required.
- Upgradations of necessary RO Plant components, filter media and other essential spare parts/consumable items required for proper functioning of the system.
- Checking and necessary rectification of pumps, valves, pipelines, connections and other associated components, wherever required.
- Cleaning, servicing and necessary adjustment of the existing Water Treatment Plant and associated units.
- Carrying out any other necessary rectification work required for restoration and smooth functioning of the Water Treatment Plant.
- Testing and commissioning of the Water Treatment Plant after completion of the work.
- Submission of a water quality test report from a Government-approved/Government Laboratory after completion of the work.
- Removal of replaced/unserviceable materials from the site and disposal of the same as directed by The Asiatic Society.
- Any other ancillary work necessary for satisfactory restoration and functioning of the Water Treatment Plant.

PRELIMINARY ESTIMATE

Name of Work: Upgradation of parts and components of the existing Water Treatment Plants installed at the New Building, rooftop of The Asiatic society, Kolkata at 1, Park Street.

Location: Rooftop of New Building, The Asiatic Society, 1 Park Street, Kolkata – 700016.

Sl. No.	Description of Work	Unit	Qty.	Rate (Rs.)	Amount (Rs.)	Rate Basis
1	Inspection, diagnosis and servicing of existing WTP, including inspection of filtration units, Iron Removal Plant, RO unit, pumps, pressure gauges, valves, pipe connections and associated components.	Job	1	4,850	4,850	Market Rate
2	Removal and replacement of exhausted filter media of existing Iron Removal Plant (IRP), including removal of spent media, internal cleaning of filter vessel, inspection of under-drain/distributor arrangement, supply and loading of suitable fresh iron-removal media and backwashing.	Job	1	18,500	18,500	
3	Replacement/renewal of filter media in existing pre-treatment filtration unit(s), wherever required, including removal of exhausted media, cleaning of vessel and loading of graded filtration media.	Job	1	8,500	8,500	
4	Repairing/replacement of minor RO Plant components and accessories, including membrane housing fittings, connectors, flow-control components, non-return valve, pressure gauge, O-rings, seals, couplings and other essential minor spares.	Job	1	30,450	30,450	
5	Servicing and necessary rectification of existing feed/high-pressure pumping arrangement, wherever required, including checking of pump performance, pressure delivery, suction/discharge arrangement, leakage and associated fittings.	Job	1	7,800	7,800	
6	Repairing/rectification of existing interconnecting water pipework, valves, unions, fittings and connections, including minor dismantling, reconnection and leakage rectification.	Job	1	8,500	8,500	
7	Complete flushing, backwashing and cleaning of filtration units and RO system after repair/replacement, including flushing of filter beds, cartridge housings and RO feed/permeate lines.	Job	1	3,600	3,600	
8	Testing, performance checking and commissioning of complete WTP after repair/replacement, including checking of inlet pressure, operating pressure, permeate/reject flow, leakage and overall operational performance.	Job	1	4,500	4,500	
9	Testing of treated water through Government-approved/Government Laboratory after completion of repair and commissioning, including sample collection/submission and furnishing of test report.	Job	1	5,500	5,500	
10	Removal and disposal of dismantled/unserviceable filter media, cartridges and defective minor components, including cleaning of work area after completion of work.	Job	1	1,000	1,000	
				Total (Rs)	93,200	

(Rupees Ninety-three thousand two hundred only)